

**CLASS SPECIFICATION**

**SAN DIEGO CITY CIVIL SERVICE COMMISSION**

**FLEET TECHNICIAN - 1437**

NOTE: formerly Equipment Mechanic

**DEFINITION:**

Under general supervision, to perform skilled mechanical repairs on motorcycle, automotive, light/heavy truck, construction, fire, safety, and industrial equipment; may act as a lead; and to perform related work.

\* **EXAMPLES OF DUTIES:**

- Performs diagnostic, preventive, and corrective maintenance on City vehicles and equipment;
- Performs general repair and overhaul of various types of engines (gas, diesel, electric, and alternative fuels) and all other components on a variety of equipment;
- Ensures final work product and reporting meets Quality Control Plan (QCP) standards;
- Adheres to safety regulations to ensure a safe working environment;
- Ensures compliance with all federal, state, and local laws and regulations and best fleet practices related to fleet vehicles and facilities;
- Completes work orders, reviews vehicle maintenance history to ensure continuity of repairs, and inputs parts and labor information for specific vehicles and/or repair orders into the Fleet Management Information System (FMIS);
- Works in a team environment and assists other team members as needed in the completion of assignments;
- Prepares new vehicles for service and decommissions vehicles as they are removed from service;
- Repairs and installs truck bodies and special mounted equipment including emergency equipment;
- Performs general and emergency repairs in the field;
- Moves vehicles and equipment using either a tow truck or trailer;
- Coordinates shop work with customer departments or divisions;
- Assists in maintaining facility inventories including parts, fuel, tools, shop equipment, and facility inspections as assigned;
- Diagnoses and resolves drivability issues;
- Performs minor repairs to bodies and fenders, frame alignment, brazing, welding, and machining as assigned;
- Performs related duties.

**MINIMUM QUALIFICATIONS:**

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for

\* **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.

employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Description for updated minimum qualifications: <https://www.governmentjobs.com/careers/sandiego/classspecs>.

Successful completion of a State-accredited four-year Equipment Mechanic Apprenticeship Program; **OR** four years of full-time journey-level experience as an Equipment Mechanic, which must include the maintenance, diagnosis, repair, and overhaul of gas or diesel engines, drivetrain systems, manual or automatic transmission systems, hydraulic or air brake systems, electrical or electronic systems, ignition systems, and suspension parts; **OR** a combination of the above training and experience equaling four years. Possession of a valid California Class C Driver's License may be required.